



## LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT

May 18, 2004

The Honorable Board of Directors  
Los Angeles County  
Regional Park and Open Space District  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Directors:

**AUTHORIZE THE DIRECTOR OF PARKS AND RECREATION TO REIMBURSE THE CITIES  
OF ARTESIA, EL SEGUNDO AND LOMITA FOR COSTS INCURRED PRIOR TO  
EXECUTION OF PROJECT AGREEMENTS  
(FOURTH DISTRICT - 3 -VOTE MATTER)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Authorize the Director of Parks and Recreation (Director) to reimburse the City of Artesia for costs incurred prior to the execution of the grant project agreement for the Alburdis Historical Museum and Park Improvement Project funded with Fourth Supervisorial District Excess Funds.
2. Authorize the Director to reimburse the City of El Segundo for costs incurred prior to the execution of the grant project agreement for the Imperial Avenue Vista Point Upgrade Project funded with Fourth Supervisorial District Excess Funds.
3. Authorize the Director to reimburse the City of Lomita for costs incurred prior to the execution of the grant project agreement for the Hathaway Park Restoration and Metro Park Upgrade Project funded with Fourth Supervisorial District Excess Funds.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The recommended actions would authorize the Director to reimburse the Cities of Artesia, El Segundo and Lomita for costs incurred on projects subsequent to your Board's approval of Fourth Supervisorial Cities' Excess Funds on April 20, 2002, but prior to the dates of execution of the project grant agreements.

Your Board allocated \$80,000 to each of these cities on April 30, 2002, but the allocations lapsed on June 30, 2002 because the cities had been unable to meet the eligibility requirements to encumber the funds. On December 2, 2003, your Board allocated \$80,000 each to the City of Artesia, to the City of El Segundo and to the City of Lomita in Fourth Supervisorial District Excess Funds. In the meantime, each of the cities had incurred some costs on the projects that they now intend to complete using the funds re-allocated on December 2, 2003.

Since a portion of the project costs were incurred prior to the execution of grant agreements for the funds, your Board's approval would be required to allow the Director to reimburse the cities for these expenditures.

#### **Implementation of Strategic Plan Goals**

The proposed recommendations further the Board approved County Strategic Plan Goal 1 (Service Excellence) and Goal 4 (Fiscal Responsibility) by enabling the cities to carry out their planned improvement projects using Excess Funds allocated to them.

#### **FISCAL IMPACT/FINANCING**

Sufficient funds for these projects, totaling \$240,000 are appropriated in the Los Angeles County Regional Park and Open Space District's Excess Funds Fund (HG6) under Other Charges to fund these projects:

- Fourth Supervisorial District Excess Funds in the amount of \$80,000 for the Alburis Historical Museum and Park Improvement Project in the City of Artesia.
- Fourth Supervisorial District Excess Funds in the amount of \$80,000 for the Imperial Avenue Vista Point Upgrade Project in the City of El Segundo.
- Fourth Supervisorial District Excess Funds in the amount of \$80,000 for the Hathaway Park Restoration and Metro Park Upgrade Project in the City of Lomita.



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### **FACTS AND PROVISIONS/ LEGAL REQUIREMENTS**

Your Board approved the use of the Procedural Guide for Specified and Per Parcel Projects for the administration of projects funded from Excess Funds. That Procedural Guide does not delegate the authority to the Director to reimburse otherwise eligible project costs incurred before the execution of a project grant agreement. Because the cities of Artesia, El Segundo and Lomita incurred costs prior to execution of their agreements, the Director is recommending your Board's approval to allow the District to reimburse the cities for these costs.

County Counsel has reviewed these actions as to form.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

These actions will have no impact on any other projects funded through the District but are required so that the City of Artesia may be reimbursed for costs incurred on its Alburis Historical Museum and Park Improvement Project, the City of El Segundo for costs incurred on its Imperial Avenue Vista Point Upgrade Project and the City of Lomita for costs incurred on its Hathaway Park Restoration and Metro Park Upgrade Project.

### **CONCLUSION**

Please instruct the Executive Officer-Clerk of the Board to return one conformed copy of this action to the Chief Administrative Office, Capital Projects Division and to return three conformed copies to the Department of Parks and Recreation.

Respectfully submitted,



Tim Gallagher  
Director, Parks and Recreation

c: Chief Administrative Officer  
Executive Officer, Board of Supervisors (22)  
County Counsel